

SAINTS PETER AND PAUL
HOME AND SCHOOL ASSOCIATION – BYLAWS

Article I – Name

The name of the Association shall be the SS. Peter and Paul Home and School Association.

Article II – Purpose

Sect. 1 The Home and School Association exists to develop a better mutual understanding between parents and teachers. It aims to help parents achieve their high mission as co-educators of their children. ~~The Association gives both parents and teachers the opportunity to discuss and explore aspects of child development essential to a better handling of children.~~ The Association provides an opportunity for parents and teachers to discuss and explore aspects of child development while creating an environment for children to thrive educationally and spiritually. Amended 11/4/21.

Sect. 2 Fulfillment of Purpose:

- To promote the welfare of children and youth in home, school, church, and community.
- ~~To bring into close relation the home and the school, that parents and teachers may cooperate intelligently in the training of the child.~~ To bring into close relation the home and then school, that parents and teachers may collaborate effectively and respectfully in an informed manner while guiding and supporting the child. Amended 11/4/21
- To develop between educators and the general public such united efforts as will secure for every child the highest advantages in physical, mental, social and spiritual education.
- To provide educational programs directed to the needs of children, parents, and teachers.
- To help familiarize parents with school facilities and programs.

Article III – Membership and Dues

Sect. 1 Any parent or guardian who has a child enrolled in SS. Peter and Paul School shall be ~~eligible for membership~~ a member. ~~Membership shall require a payment of annual dues.~~ Amended 4/2/2010

Sect. 2 Ex-officio members shall consist of the pastor and associate pastor. ~~Payment of annual dues is not required by ex-officio members.~~ Amended 4/20/10

Sect. 3 All SS. Peter and Paul families are automatically enrolled in the Association. Amended 4/20/10

Sect. 4 ~~Dues shall be determined by the school and collected as part of the registration fee.~~ Amended 4/20/10

Article IV – Officers and their Election

Sect. 1 The officers and this Association shall consist of president, vice-president, secretary and treasurer. They shall be elected and installed at the last meeting of the school year, assume their duties at that time, and shall serve for a term of 2 years. Amended 4/20/10

Sect. 2 A person shall not be eligible to serve more than two consecutive terms in the same office.

Sect. 3 Any parent or guardian with a child in school who is a member of the Home and School Association and has attended or participated in Home & School Association meetings and events shall be eligible to hold office with the following exception: Amended 11/4/21

1. The parent or guardian already holds a position of the SS. Peter and Paul School Advisory Board. Amended 4/20/10

Sect. 4 The duties of the officers shall be as follows:

- The president shall preside at all regular and special meetings and appoint all necessary committees.
- The vice-president shall assist the president and perform all his duties when the president is absent.
- The secretary shall maintain a written record of all acts of the Association; conduct, receive and dispose of all correspondence as directed; preserve all reports and documents committed to his/her care.
- The treasurer shall be present at all meetings, shall receive and collect all revenue, make deposits, keep accurate and orderly records, make purchases, and pay bills only for items given prior approval by the membership and submit a financial report at each meeting. In the absence of the treasurer, the financial report shall be submitted by the secretary.

Sect. 5 A vacancy occurring in the office of the president shall be filled for the unexpired term by the vice-president.

Sect. 6 If a vacancy shall occur for the office of the vice-president, secretary, or treasurer, that vacancy shall be filled by the election of the membership at the next meeting.

Article V – Meetings

Sect. 1 The Association shall meet 4 times a year as scheduled by the school principal based on the school calendar.

Sect. 2 All members and ex-officio members shall be entitled to one vote. Votes may be placed either in person or online. Amended 11/4/14

Sect. 3 A quorum shall consist of at least a 10% representation of families who are members with children in SS. Peter and Paul School.

Sect. 4 Special meetings may be called by the president by giving five days written notice to the members as to the time, purpose, and place of the meeting.

Sect. 5 The meetings of the Association shall be conducted in accordance with Robert's Rules of Order.

Article VI – Amendments

Sect. 1 Amendments to the constitution shall be presented in writing at a regular monthly meeting. To be accepted, the proposed amendment shall be approved by a two-thirds majority vote of the members present at the next meeting, providing there is a quorum.

Article VII – Care of Association's Funds

Sect. 1 No part of the net earnings of the Association shall inure to the benefit of, or be distributable to, its members, trustees, officers, or other private persons except that the association shall be authorized and empowered to pay reasonable compensation for services rendered. Amended 1993.

Sect. 2 Expenses paid out of the SS. Peter and Paul Home and School account must be presented to and approved by the Association members at a scheduled meeting. The following are exceptions:

1. ~~Payments less than \$250 can be approved by a vote of Home and School Officers.~~
Payments less than \$500 be approved by a vote of Home and School Officers. Amended 11/4/21
2. Payments for fundraising activities (i.e. Charleston, Scholastic, Auction and personal reimbursements, etc.) Amended 4/20/10.

Sect. 3 Fund requests of over \$1,000 will require a comparable bid prior to presentation to the Association. Amended 11/4/21

Sect. 4 Fund requests shall be spent within 180 days of approval, or a new request will need to be submitted. Amended 11/4/21

Article VIII

Sect. 1 No substantial part of the activities of the association shall be the carrying on of propaganda or otherwise attempting to influence legislation and the association shall not participate in or intervene in (including the publishing or distribution of statements) in a political campaign on behalf of any candidate of public office (Amended 1993).

Article IX

Sect. 1 Notwithstanding any other provision of these Articles, the association shall not carry on any other activities not permitted to be carried on (a) by an association exempt from federal income tax under Section 501 (c) of the Internal Revenue Code of 1954 (or the corresponding provisions of any future United States Internal revenue law) or (b) by an association, contribution to which are deductible under Section 170 (c) (2) of the Internal Revenue Code of 1954 (or the corresponding provisions of any future United States Internal Revenue law). Amended 1993.

Article X

Sect. 1 Upon the dissolution of the association, the officers all, after paying or making provisions for the payment of all the liabilities of the association, dispose of all the assets of the association exclusively for the purpose of the association in such manner, or to such organization or organizations organized and operated exclusively for charitable, educational, religious or scientific purposes as shall at the time qualify as an exempt organization or organizations under 501 (c) (3) or 501 (c) (13) of the Internal revenue Code of 1954 (or the corresponding provision of any future United States Internal revenue law), as determined by a vote of the majority of the members. Any such assets not so disposed of shall be disposed of by the Circuit Court of the county in which the principal office of the association is then located, exclusively for such purposes or to such organization or organizations, as said court shall determine, which are organized or operated exclusively for such purposes. Amended 1993

**AMENDMENT TO CONSTITUTION OF
SS. PETER AND PAUL'S HOME AND SCHOOL ASSOCIATION**

THE FOLLOWING AMENDEMENTS to the constitution of SS. Peter and Paul's Home and School Association was adopted at a regular meeting of the Association held on the ___ day of ____, 1993, said amendment having received the approval of two-thirds majority vote of the members present at the meeting following the presentation of this amendment, there being a quorum preset:

Article VII – Care of the Association's Funds

No part of the net earnings of the Association shall inure to the benefit of, or be distributable to, its members, trustees, officers, or other private persons except that the association shall be authorized and empowered to pay reasonable compensation for services rendered.

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Notwithstanding any other provision of these Articles, the association shall not carry on any other activities not permitted to be carried on (a) by an association exempt from federal income tax under Section 501 (c) of the Internal Revenue Code of 1954 (or the corresponding provisions of any future United States Internal revenue law) or (b) by an association, contribution to which are deductible under Section 170 (c) (2) of the Internal Revenue Code of 1954 (or the corresponding provisions of any future United States Internal Revenue law).

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**AMENDMENT TO THE CONSTITUTION OF
SS. PETER AND PAUL'S HOME AND SCHOOL ASSOCIATION**

THE FOLLOWING CHANGE TO THE AMENDMENTS of the constitution of SS. Peter and Paul's Home and School Association was adopted at a regular meeting of the Association held on the 20th day of April, 2010. Said amendment having received the approval of two-thirds majority vote of the members present at the meeting following the presentation of this amendment, there being a quorum present:

Article III – Membership and Dues

- Sect. 2 Ex-officio members shall consist of the pastor and associate pastor. Payment of annual dues is not required by ex-officio members.
- Sect. 3 All SS. Peter and Paul families are automatically enrolled in the Association.
- Sect. 4 Dues shall be determined by the school and collected as part of the registration fee.

Article IV – Officers and their Election

- Sect. 1 The officers and this Association shall consist of president, vice-president, secretary and treasurer. They shall be elected and installed at the last meeting of the school year, assume their duties at that time, and shall serve for a term of 2 years.
- Sect. 3 Any parent or guardian with a child in school who is a member of the Home and School Association shall be eligible to hold office with the following exception:
1. The parent or guardian already holds a position of the SS. Peter and Paul School Advisory Board.

Article VII – Care of Association's Funds

- Sect. 2 Expenses paid out of the SS. Peter and Paul Home and School account must be presented to and approved by the Association members at a scheduled meeting. The following are exceptions:
1. Payments less than \$250 can be approved by a vote of Home and School Officers.
 2. Payments for fundraising activities (i.e. Charleston, Scholastic, Auction and personal reimbursements, etc.)

**AMENDMENT TO THE CONSTITUTION OF
SS. PETER AND PAUL'S HOME AND SCHOOL ASSOCIATION**

THE FOLLOWING CHANGE TO THE AMENDMENTS of the constitution of SS. Peter and Paul's Home and School Association was adopted at a regular meeting of the Association held on the 4th day of November, 2014. Said amendment having received the approval of two-thirds majority vote of the members present at the meeting following the presentation of this amendment, there being a quorum present:

Article V – Meetings

Sect. 2 All members and ex-officio members shall be entitled to one vote. Votes may be placed either in person or online.

Article VII – Care of Association's Funds

Sect. 2 Expenses paid out of the SS. Peter and Paul Home and School account must be presented to and approved by the Association members at a scheduled meeting. The following are exceptions:

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**AMENDMENT TO THE CONSTITUTION OF
SS. PETER AND PAUL'S HOME AND SCHOOL ASSOCIATION**

THE FOLLOWING CHANGE TO THE AMENDMENTS of the constitution of SS. Peter and Paul's Home and School Association was adopted at a regular meeting of the Association held on the 4th day of November, 2021. Said amendment having received the approval of two-thirds majority vote of the members present at the meeting following the presentation of this amendment, there being a quorum present:

Article II – Purpose

- Sect. 1 The Home and School Association exists to develop a better mutual understanding between parents and teachers. It aims to help parents achieve their high mission as co-educators of their children. The Association provides an opportunity for parents and teachers to discuss and explore aspects of child development while creating an environment for children to thrive educationally and spiritually.
- Sect. 2 Fulfillment of Purpose:
- To promote the welfare of children and youth in home, school, church, and community.
 - To bring into close relation the home and then school, that parents and teachers may collaborate effectively and respectively in an informed manner while guiding and supporting the child.

Article IV – Officers and their Election

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- Sect. 3 Fund requests of over \$1,000 will require a comparable bid prior to presentation to the Association.
- Sect. 4 Fund requests shall be spent within 180 days of approval, or a new request will need to be submitted.