

Saints Peter and Paul Advisory Board Meeting July 12, 6:30 pm

Attending: Brent Drummond, Risa Venable, Ashley Wassmann, Brea James, Brad Atkinson, Alan Lammers, Father Bill

Call Meeting to Order: Brent

Opening Prayer/Reflection: Kelly

Approval Minutes: Risa motioned to approve the minutes, Brea seconded

Home and School Report: Nothing new to report right now

Principal's Report: Alan

- Please see attached.

Pastor's Report: Fr. Bill

- Will not be letting up on the importance of mass attendance.

Old Business

- 18/19 Budget – submitted to church
- School Climate Surveys – sending out newsletter with results
- New Family Orientation – Scheduled for August 9th at 6pm. SAB will take over putting out the signs and will do so Monday, August 6. We are inviting H&S to speak that evening and help with signs if wanted. Risa is putting together a craft for the kids to work on while parents attend program. Mrs. Grissum will put together family folders.
- Band Program – no movement since last month.

New Business

- Back to School Night – Brent will not be able to be there, Ashley will handle the program/evening. Need to make signs for tables (Ashley), Ice Cream (Dan), Invite Home & School, Denise Solomon, Theresa Krebs, Bob Horne (Dave Ramsey), Spirit Shirts, Extended Care.
- SAB Elections – President: Brent Drummond
Vice-President: Ashley Wassmann
Secretary: Risa Venable

Committee Reports: Please see attached.

Next Meeting: August 9 (New Family Orientation)

FINANCE REPORT
 SCHOOL ADVISORY BOARD MEETING
 July 2018

2017/18 SS Peter and Paul Monthly Budget Summary

Description	YTD	YTD Budget	YTD Budget Difference	Annual Budget	Annual Budget Difference
Income					
Tuition & Registration	\$274,147	\$274,300	-\$153	\$274,300	-\$153
Fundraising, H&S	\$57,886	\$57,600	\$286	\$57,600	\$286
Education Foundation & DEEF	\$57,987	\$50,400	\$7,587	\$50,400	\$7,587
School Envelopes	\$142,044	\$155,000	-\$12,956	\$155,000	-\$12,956
Student Activities	\$15,023	\$20,800	-\$5,777	\$20,800	-\$5,777
Total School Income	\$547,087	\$558,100	-\$11,013	\$558,100	-\$11,013
Parish Support	\$607,247				
Total Income	\$1,154,333				
Expenses					
Salaries	\$751,396	\$724,950	\$26,446	\$724,950	\$26,446
Health Insurance	\$119,281	\$115,850	\$3,431	\$115,850	\$3,431
Retirement	\$12,654	\$14,300	-\$1,646	\$14,300	-\$1,646
Utilities	\$27,031	\$26,650	\$381	\$26,650	\$381
Property Insurance	\$28,108	\$27,775	\$333	\$27,775	\$333
Textbooks & Curriculum	\$28,454	\$23,550	\$4,904	\$23,550	\$4,904
Supplies	\$26,734	\$16,050	\$10,684	\$16,100	\$10,634

Repairs/Improvements, New Equipment, Custodial supplies	\$121,595	\$88,450	\$33,145	\$88,450	\$33,145
Student & Faculty Activities	\$39,081	\$54,050	-\$14,969	\$54,050	-\$14,969
Total Expenses	\$1,154,333	\$1,091,625	\$62,708	\$1,091,675	\$62,658
Utilities	\$27,031	2%			
Instructional	\$67,535	6%			
General Administration	\$176,437	15%			
Salaries/Benefits	\$883,331	77%			

Mabel Hirsch Charitable Remainder Trust

The proceeds from the trust for 2017 will be received shortly. The trustee asked for written communication from the school that the funds were needed. The request was submitted as directed. The funds for 2018 will be requested on or about February

PRINCIPAL'S REPORT
SCHOOL ADVISORY BOARD MEETING
July, 2018

Title I Services

Title I allocations for 18/19 have been reduced from \$15,878 to \$12,360. This is a result of lower enrollment in k-2 and a decrease in the poverty rate as measured by participation in the Federal School Lunch Program. As a result, Mrs. Ross's hours will be somewhat reduced.

Internet Filtering

SSPP was a pilot site for MOREnet's new internet filtering and firewall provider iBoss. The chief advantage of iBoss is that it filters and protects any device connected to the SSPP network. The previous service through Infinitech was device specific, meaning that it filtered only those devices on which the product was installed. A separate filtering service, Go Guardian, was required for the Chromebooks. Any other devices connected to the network were not filtered, which could be problematic under the Child Internet Protection Act (CIPA). When not in compliance with CIPA, schools are not eligible for E-rate assistance.

The total cost for Infinitech and Go Guardian was \$3,400.00 per year. The annual cost for iBoss under a three-year agreement is \$3,792.00 or \$11,377 for the period. However, there is an option for a three-year prepaid agreement at \$8,127.00, a savings of \$3,000 overall and \$1,000 per year.

Staffing

- Ginnifer O'Keefe will be the preschool teacher for the upcoming school year. She will be a great fit for SSPP and will do well. She will be taking the Project Construct Module Trainings through July.
- Pam Campbell, a retired math teacher, will be teaching 8th grade pre-algebra. Celeste Bowman will not be teaching math but will continue to teach K-5 art.
- Mary Vollmer will be the extended care coordinator. She ran Boonville R-1 afterschool care program until her retirement in 2017. Having her here daily reduces the number of other staff required for supervision.
- With Jennifer Kirchner beginning chemotherapy treatment, there may be a possibility of a long-term substitute for 5th grade.

Security Cameras

The final camera placements have been approved and the equipment is being ordered and configured by Turn Key Mobile. Installation is currently planned for the second week of August.

Long Range Plan of Improvement: Year 2, 2018/2019

- ~~Phase 2 of the playground improvement plan will be implemented~~
- School administration and faculty will consider additional programs, including training, to promote decision making, problem-solving, and conflict management skills
- The school administration will work with faculty and staff to develop plans to obtain permanent certification and/or other necessary educational requirements.

- The school advisory board, the parish finance council, and school administration will study ways in which to add specialized staff for art, band, and foreign languages.
- The principal and faculty will use the Iowa Assessment program to implement the standards of learning and address areas of curricular weakness.
- The principal and preschool teacher will develop a schedule with identified teacher plan times and breaks for the teaching assistant.