

SS Peter and Paul Parish Finance Council

Meeting Minutes

July 9, 2020

Members present: Father Bill, Cindy Larm, Flo Howard, Alan Lammers, Bob Horne, Theresa Krebs, Mary Beth Conway, Judy Moser, Philip Cottrell, Shelley Chrisman, Shannon Griffy

Opening prayer led by Bob Horne

Administration Commission report: No report.

June meeting minutes approved by consensus.

June financial reports were reviewed and discussed.

a. The Parish is due \$17,959 from the Lunch Program for Jan. through June payroll.

b. \$1,423 in June benefits has not yet been withdrawn from the Parish.

Mary Beth asked how much financial detail should be put in the bulletin this year. After discussion, we recommended a detailed financial report with a preface from Father Bill.

Pastor's report: St. Joseph Pastoral Council has asked that Father Bill move forward with hiring a part-time DRE, separating that job with Theresa's current DRE responsibilities. Theresa would be responsible for 19 year olds and up, along with the marketing portion, to include reaching out to CMU. The part-time DRE would have responsibility for 18 year olds and younger. It would be 20 hours a week and both DREs would be split between the two parishes – 75% for Boonville, 25% for Fayette, and St. Joseph's parish would pay 25% of the salaries/expenses. Both positions would be located out of the SS Peter & Paul office. After discussion, consensus was to recommend Father Bill proceed, pending approval from both Pastoral Councils. The Bishop is focusing on 3 pillars – Evangelism, Vocations, and Financial Stability. He will be making lots of decisions in these areas in the next six months. We will be hearing more about these as time goes on. For now, we will be conservative and wait and see. We need to shoot for a high goal, not the status quo.

The Vitality/Vulnerability Committee is now called the Stewardship Committee, led by Nancy Harris.

We now have direct feed for the TV in the church basement, so mass can be broadcast simultaneously on both levels. Overflow from 10:30 mass can go downstairs and be social distanced.

School report:

General Observations

Despite the challenges of the fiscal year just ended, school ended the year, officially, under budget on income by \$47,000 and under budget on expenses by \$159,000. However, the school was under budget on expenditures so much because the window project will end up falling in the new fiscal year. Realistically, the school was under budget by \$89,000.

Besides repairs and improvements, the largest areas the school was under budget on expenditures was custodial (\$21,436), utilities (\$4,479), new equipment and furnishings (\$7,118) FICA (\$3,472), teacher supplies (\$3,017), and health insurance (\$14,713).

CARES Act Funds

Under the CARES Act passed by Congress, nonpublic schools are to receive proportional share funding through the local educational authority (the public school district) in which the nonpublic school operates. Funds are to be expended for expenses related to the pandemic,

from sanitation supplies and equipment, technology to facilitate remote learning, to professional development.

The minimum share for SSPP is \$22,379.00. Yesterday, the Missouri Department of Elementary and Secondary Education (DESE) gave final direction to calculate proportional share based on student population and not poverty. The result is that the proportional share for nonpublic schools will increase.

To ameliorate the adverse effects on public schools, DESE is contributing \$3.9 million of it is ESSERS funding. This is a SIGNIFICANT political step for nonpublic schools in Missouri. Rather than fighting to keep the proportional share at the lower amount, DESE has done what is best for all students and is getting the funds to schools sooner.

Planning for the New School Year

Besides the development of the reopening plan, the school has started acquiring the necessary equipment and supplies to maintain a safe and healthy environment. The school has obtained three temperature check tablets, backpack sprayers and disinfectant to sanitize the school, hand sanitizing stations in every classroom and public part of the building, and additional technology for remote learning when it becomes necessary. CARES Act funds will be the primary source of funds and if necessary, Hirsch Trust funds and Soener Foundation funds are available to be used.

Window Project

The window frames have been built and Koonse Glass in on-site with their equipment for the removal of the old windows and installation of the new ones.

Classroom Renovation

Joe Herzog is following up with Mike McGuire to get this project started.

There is approximately \$15,000 in outstanding tuition to collect from some of the tuition families.

Alan said that lunch prices were increasing and some lunchroom staff hours were being reduced to help improve lunch program finances. The elimination of the salad bar may reduce lunch income.

School Finance Committee report: No report.

Pastoral Council report: No report. They will be meeting this evening, after our meeting.

DRE report:

Current Classes

a) **RCIC:** Deacon Dave is beginning the planning process for the next class. The team has met once already and will meet again in July to finalize the syllabus. He is planning a final team planning meeting and luncheon in August.

b) Confirmation:

i) Confirmation classes are on hold due to public health restrictions. Freshman (now sophomores) meet from 8:15-10:15 and sophomores/juniors (now juniors/seniors) meet after Mass. Our Confirmation Team members are Brad & Elizabeth Atkinson, and Kris Stodgel. We have one junior, 17 sophomores, and 17 freshmen. (These students are now rising seniors, juniors and sophomores.) The plans to begin meeting again in the fall. Confirmation is set for Wednesday, Nov. 18. We are using the YOU Theology of the Body curriculum.

ii) We have submitted our request for our 2021 Confirmation. It will be sometime the week of October 18, 2021, hopefully. This class will include students who start the school year as sophomores and freshmen. Eighth grade students will be part of this as well, being prepared at school and for non-SSPP students, through a confirmation program. New curriculum may be considered.

c) **Virtues in Practice:** Current plans are for me to continue teaching this curriculum at school in the upcoming year.

2) Sacraments

a) **Confirmation:** scheduled for Wednesday, Nov. 18 at 7 p.m. Father Bill will be celebrating the sacrament in place of the Bishop.

b) **Baptisms:** We have several baptisms scheduled in the upcoming weeks.

3) Liturgical Seasons

a) **Immaculate Heart of Mary:** The Bishop asked all parishes to observe the Immaculate Heart of Mary, June 20-21. She is the patroness of the diocese.

b) **Feast of SS. Peter and Paul:** This feast was celebrated June 27-28.

c) **Mass Worship Aids:** Nancy Windsor is working with the musicians to provide worship aids for both of the weekend masses, as much as possible. These are distributed digitally through Flocknote and are posted on our website. Some weekend Masses don't have music due to the availability of musicians.

d) **Home Altars:** We are awaiting our order from Autom. Seven people ordered the Weekday Missal and nine people ordered the Sunday missal.

e) **Advent:** We have had a donation of \$250 toward the purchase of a book for the parish for Advent. We are ordering "I Heard God Laugh" by Matthew Kelly. The books will be distributed at church (not mailed).

4) Other education programs

a) **Formed.org:** "Pick of the Week" in the bulletin each Sunday and on Facebook. A password is no longer needed to log on to the site.

b) **Consecration of St. Joseph/ Mary:** This was suspended due to COVID19.

c) **"Blessed: Living Marriage":** The Christian Education Committee planned to facilitate this program. It was also suspended.

5) Youth Ministry/Fellowship

a) **Juvies 4 Jesus (Brian & Trish Lutz):** Grades 8-12, meets Sunday nights at 7:30 in the p/o basement. These meetings have been suspended.

b) **God Squad (Grades 6 & 7):** Leaders Brad & Elizabeth Atkinson, and Dan & Shelley Schuster have resigned and are looking for parents of students in this age group to take over the leadership. The group meets once/month during the school year. These meetings have been suspended.

c) Totus Tuus:

i) Our parish will host Totus Tuus July 12-17. We plan to move forward with offering Totus Tuus under new guidelines sent from the diocese. Our parish will host a five day catechetical program for students in grades 1-12, similar to "Vacation Bible School." The week is filled with faith, fun, and friendship! There are messy games and crazy skits as well as faith learning, joined with prayer and sacraments! The college-aged leaders provide an authentic witness to the students. Children entering grades 1-6 will have the option to attend EITHER from 9 a.m. to 12 noon or from 1-4 p.m. from Monday, July 13-17. The evening program is for students entering grades 7-12 and is held Sunday, July 12-Thursday, July 16, 7:30-9:30 p.m. We continue to ask for a \$5 registration fee.

ii) We will have all three TT missionary teams at our parish (a total of 12 leaders). We have 40+ students registered so far. The missionaries will be speaking at this weekend's Masses. Several families have volunteered to provide lunches and dinners; others have donated cash for meals (\$251 so far). The Knights donated \$500 to the program and the D of I is also planning to make a donation.

d) **Steubenville:** All conferences have been canceled. Deposits have been refunded. Steubenville plans to hold a virtual conference July 17-19 at a cost of \$40/attendee but we have opted not to participate due to the overlap with Totus Tuus.

6) COVID19 Disaster Response/Community Outreach

a) We established a calling team of seven parishioners who have made well-checks to about 110 parishioners. Most said they were doing well and had family to check on them. Other volunteers assisted a few people with grocery shopping and a few minor home maintenance issues.

b) We have provided close to 1,000 masks to people in Cooper and surrounding counties. This effort was coordinated through the parish with Nancy Windsor and a group of seamstresses in the community, both parishioners and non-parishioners. Masks were also distributed through Medical Arts and Midwest Autoworx.

c) We served three community meals that served about 350 people. These meals were a coordinated effort between the parish, school, and Knights of Columbus.

d) We instituted the use of Flocknote for parish-wide communication. Text SSPPBV to 84576 to join.

7) Other Events:

a) St. Pat's Dinner was canceled and tickets are being refunded.

b) Adoration on First and Third Fridays resumed June. It is being held in the main sanctuary of the church, NOT in the cry room, from 9 a.m. to 9 p.m.

c) The Daughters of Isabella are hosting a blood drive in the church hall, Monday, July 20 from 1-6 p.m. Presenting donors will receive a Cardinal T-shirt. As of June 15, the Red Cross is testing all blood, plasma and platelet donations for the COVID-19 antibodies.

d) We were not able to have a Baccalaureate Mass, but cards were sent to all our graduating high school seniors, along with information about how to find a Newman Center, how to pray the rosary and how to join Flocknote.

8) I serve on the **Tolton Advisory Board and on the Faith Identity Committee.** Please pass on to me any ideas that you feel would be helpful for building their school faith community.

Report from Home & School: Nothing new to report.

OLD BUSINESS:

2021-21 Budget: Not as much surplus due to PPP funds running out in July rather than in October. The Diocesan assessments will be \$2,700 in 2020-2021. Still waiting on the insurance numbers from the Diocese.

Spring 2020 St Pat's Dinner – return of funds and sale of meat: Flo is working on returning cash/checks to the people who bought tickets. Some have donated the money back. Judy is going to check with Lori and pick a date to cook and sell the corned beef purchased in March. The cost of the beef was \$564.

NEW BUSINESS:

August Faith Sharing: Shannon Griffy

SCRIP report: Cindy gave the SCRIP financial report for the period July 1, 2019 thru June 30, 2020. Face value of cards ordered was \$198,646.05. Total rebate: \$7,152.38. After deducting expenses of \$350.50 (shipping and GLS software usage fee), total scrip rebates: \$6,801.88. This includes \$100 previously donated for future contests and a \$292.50 outstanding check from January.

Inventory on hand as of July 1, 2020: \$14,155.

\$2,500 was transferred to the parish account on 2/10/20.

\$2,390.29 for family registration fees was transferred to the school account on 6/30/20.

The remaining \$1,911.59 is in the process of being transferred to the parish account. Once that is complete, the SCRIP account will be current in payments to the parish/school. It will leave approximately \$5,000 in the SCRIP account.

Comparing to last year, total rebates were \$1,304.94 less, and there is \$2,520 more in inventory. Considering the affect COVID 19 had in the last four months, the SCRIP coordinators feel this is VERY good.

NEXT MEETING: August 13, 2020 at 5:00 pm at the church hall

Closing Prayer: Group Glory Be

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Cindy Larm". The signature is written in a cursive, flowing style.

Cindy Larm