

SS Peter and Paul Parish Finance Council

Meeting Minutes

December 11, 2019

Members present: Father Bill, Cindy Larm, Flo Howard, Shannon Griffy, Alan Lammers, Bob Horne, Shelley Chrisman, Theresa Krebs

Opening Faith Sharing was led by Bob

Administration Commission report: Two storm windows were replaced in the duplex. Russell Imhoff serviced the stove and refrigerator.

There has been concern the ramp at church is too steep for wheelchairs. Joe will get professional opinions on what needs to be done to bring it up to ADA code.

The internet for the parish campus was redone. In doing this, a leak was discovered on the office roof. The ridge cap on the southwest side appears to be worn. The roof is 19 years old. Joe will contact a contractor for estimates on what needs to be done.

November meeting minutes approved by consensus.

November financial reports were reviewed and discussed. The Parish is due approximately \$10,000 from the lunch program for September, October, and November payroll.

It was noted that November expenses are understated in the report as electricity expenses were not billed and Cathedraticum was not paid in November.

The 2019-2020 budget for account #104 is \$38,000. \$31,000 was expected from the Turkey dinner (net income exceeds \$31,000, which includes donations from the raffle tickets. \$2,500 in raffle ticket winnings were donated to the school, and should not be considered for future Turkey Dinner planning), \$3,000 from the St Pat's Dinner, and \$4,000 from another source (last year it was Holy Aid).

Pastor's report: An anonymous Diocesan donor gave \$200 per student to the school, \$36,000 total.

The Bishop wanted Father Bill to hold off on inserting his Pastor's Pen regarding stewardship in the bulletin until a Stewardship Director is in place.

Three anonymous donors provided the money for the missalette covers.

School report:

General Observations

- Income YTD is behind by \$9,600, mostly due to school envelopes. The Education Foundation and DEEF have helped offset.
- Expenses YTD are \$8,300 below the budgeted amount. Lower-than-budgeted salary totals are chiefly responsible.
- The net effect is \$1,300 differences between budgeted income and budgeted expenses.

Salary Trends

The labor market for teachers is extremely tight. As a result, public school districts are raising salaries to be competitive. For example, Columbia Public Schools will have a base salary of \$40,000 next year. SSPP's base salary is \$27,234. At 89% of the public school scale, SSPP's base would increase to \$35,600, driving up salaries by \$80,000.

It is not anticipated that Boonville R-1 will make a large move in its base salary in the short term.

Window Project

Bid solicitation for the replacement of the remaining windows in school will begin in January to be on track for replacement during the summer.

2019/2020 SS Peter and Paul Budget Summary

Description	YTD	YTD Budget	YTD Budget Difference	Annual Budget	Annual Budget Difference
Income					
Tuition & Registration	\$131,700	\$138,550	-\$6,850	\$296,200	(\$164,500)
Fundraising, H&S	\$28,495	\$28,275	\$220	\$62,600	(\$34,105)
Education Foundation & DEEF	\$37,834	\$34,725	\$3,109	\$53,400	(\$15,566)
School Envelopes	\$117,557	\$125,000	(\$7,443)	\$166,000	(\$48,443)
Student Activities	\$9,094	\$7,700	\$1,394	\$20,800	(\$11,706)
Total School Income	\$324,680	\$334,250	(\$9,570)	\$599,000	(\$274,320)
Parish Support	\$160,792	33%			
Total Income	\$485,472				
Expenses					
Salaries	299,532	\$308,550	(\$9,018)	\$797,800	(\$498,268)
Health Insurance	60,527	\$60,850	(\$323)	\$160,150	(\$99,623)
Retirement	4,880	\$5,075	(\$195)	\$13,925	(\$9,045)

Utilities	18,262	19,075	(\$813)	39,425	(\$21,163)
Property Insurance	33,822	\$33,825	(\$3)	\$33,825	(\$3)
Textbooks & Curriculum	15,809	\$15,500	\$309	\$17,275	(\$1,466)
Supplies	16,924	\$14,425	\$2,499	\$23,575	(\$6,651)
Repairs/Improvements, New Equipment, Custodial supplies	18,412	\$22,275	(\$3,863)	\$149,650	(\$131,238)
Student & Faculty Activities	17,304	\$14,225	\$3,079	\$32,750	(\$15,446)
Total Expenses	\$485,472	\$493,800	(\$8,328)	\$1,268,375	(\$782,903)
Utilities	\$18,262	4%		Does not include Lunchroom	
Instructional	\$33,113	7%			
General Administration	\$69,158	14%			
Salaries/Benefits	\$364,939	75%			
	\$485,472				

School Finance Committee report: Working on the budget

Pastoral Council report: No report. They meet again in January.

DRE report: Confirmation for St. Joseph and SS Peter & Paul consisted of 39 students with various organizations in the parish contributing. There are two baptisms this week.

Home & School Report: Starting to work on the auction. The long-range planning committee (for funds) will begin meeting in December and to present options to the families. The families will vote on the final option they use.

OLD BUSINESS:

Parish Rental Policy – Still waiting on feedback from the Diocese

Need liaison to Administration Committee – Bob will ask Philip

St. Pat's Dinner – Cindy will talk to Judy, as well as a possible co-chair.

Other: Please send suggestions for replacement Finance Council member for Judy to Father Bill or Mary Beth.

NEW BUSINESS:

January Faith Sharing: Cindy

Other: Parish Vitality Committee asked permission to spend funds on Flock notes, an opt-in communication tool similar to Group Me, to be used for the parish.

After discussion, Bob motioned, Cindy second, that we recommend approval of the \$43/month fee.

The Committee also asked for approximately \$100 for 50 yard signs to be used for evangelization with key locations in Howard and Cooper Counties. While we agree with the idea, it was also suggested that they add SS Peter & Paul "Welcome to Boonville" signs at each entrance to town. This idea will be taken back to the Vitality Committee for review.

NEXT MEETING: January 9, 2020 at 5:00 pm in the Parish Office Building.

Closing Prayer: Group Glory Be

Respectfully submitted,



Cindy Larm